HIPAA Privacy and Security Training and Yale University HIPAA Security Attestation

HIPAA Privacy and Security Training and **Yale University HIPAA Security Attestation** are two separate course requirements.

HIPAA Privacy and Security Training

- HIPAA Privacy and Security Training is monitored by the HIPAA Privacy Office and is currently a ***onetime*** requirement. Quarterly reports are distributed from this office (HIPAA Privacy) showing those in the Covered Department areas that are not HIPAA Privacy and Security Training compliant.

- If someone is no longer associated with your department then the HR status needs to be changed - the HR generalist is the person who can assist with this.

- A listing of the various HIPAA Privacy and Security Training courses and who should be taking which course are located at: http://hipaa.yale.edu/training/training-modules

- Those who meet the criteria of all boxes checked on the signature page of the training booklets (listed under Non-Activated NetId Users on the Training tab at: http://hipaa.yale.edu/) and who submit the signed form – will not be included in the Yale University HIPAA Security Attestation report because these folks do not have access to Yale ePHI or Yale devices.

- Note that Voluntary Faculty and Associates HIPAA Privacy and Security Training Exemption Form can be completed by the Lead Administrator in the department and does not need to be completed by the staff member as long as all bullets are applicable. These folks will also not be included on the Yale University HIPAA Security Attestation report. This form cannot be used if the department member has access to the Yale network or a yale.edu email address as this person needs to complete the onetime HIPAA Privacy and Security Training as well as the annual Yale University HIPAA Security Attestation.

- If they cannot meet the requirements listed on the signature page of one of the booklets or the Voluntary Faculty and Associates HIPAA Privacy and Security Exemption Form, then they need to take the online HIPAA Privacy and Security online course at: HIPAA Privacy and Security Training

- YNHH staff who are listed in a YSM HIPAA covered department need to also complete our HIPAA Privacy and Security Training. For further explanation on this see: http://hipaa.yale.edu/training/training-faq

Yale University HIPAA Security Attestation

- Yale University HIPAA Security Attestation is monitored by Information Security Policy Compliance (ISPC) and is an ***annual*** requirement. ISPC is currently sending out monthly reports.
  The course for this requirement is located at:
  https://bmsweb.med.yale.edu/tms/tms_enrollments.offerings?p_crs_id=2448&p_std_id=

- The Yale University HIPAA Security Attestation report is based in part on the HIPAA Privacy and Security Training reports. So, if the HIPAA Privacy and Security Training reports are up to date, then this should be reflected in the Attestation reports being current.

- The Training and Management System sends out annual reminder emails notifying department members that it is time to complete their annual Yale University HIPAA Security Attestation requirement. Many folks confuse this with the HIPAA Privacy and Security Training requirement and feel that they were sent the email in error when in fact it is for the annual Yale University HIPAA Security requirement.